

Committee:	Date:
Health and Social Care Scrutiny Committee	10 May 2016
Subject: Annual Workplan	Public
Report of: Town Clerk and Director of Community & Children's Services	For Decision
Report author: Philippa Sewell, Committee & Members' Services Farrah Hart, Heathy City Development Manager	

Summary

The work of Health and Social Care Scrutiny has continued to evolve over the last 12 months, culminating in the change in becoming a Grand Committee. In order to manage its workload as effectively as possible, the Committee is asked to plan its meetings and activities for the year.

Recommendation(s)

Members are asked to agree the frequency of meetings and dates for 2016/17 meetings, and to consider the principle of including items that ensure regular internal scrutiny is carried out, as proposed at paragraph 4.

Main Report

Meeting Dates

1. The previous Sub Committee met on average three times a year, with one additional date in the summer months for a visit.
2. It is proposed that this schedule be retained with the following dates:
 - <date for summer visit TBC>
 - Tuesday 1 Nov 2016, 11.30am
 - Monday 30 Jan 2017, 11.30am
 - Monday 8 May 2017, 11.30am

Workplan

3. To assist Members in agreeing an initial work programme, Officers have suggested that a mixture of Social Care and Health issues are considered at each Health and Social Care Scrutiny meeting. Officers are mindful, however, that Members of the Committee (including the co-opted Member) can call in issues or services at any time, that other priorities can emerge during the year at relatively short notice, and that the timing of a number of local and regional consultations from other health and social care bodies can also be subject to change. Therefore, a degree of flexibility will need to be built into the programme.

4. To ensure that the Committee fulfils its remit of scrutinising internal as well as external services Officers propose that the following items should normally be considered at each meeting:
 - At least one Social Care issue, from a service commissioned or provided by the City of London Corporation
 - Two to three health issues, at least one from a public health service commissioned by the City of London Corporation
5. Members are asked to note that, with the agreement of the Chairman, it may be necessary to vary this arrangement to take account of the factors set out in Paragraph 3.
6. Officers are proposing that future agendas are discussed at each meeting to raise any issues and to determine which topics or services should be considered at the next meeting, to ensure the Committee is able to anticipate emerging issues and priorities in health and social care.

Conclusion

7. Members are asked to consider the structure of the workplan, as proposed at paragraph 4, and whether the frequency of meetings should remain at 3, along with a summer visit.

Appendices

8. None.

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